

Manual Day: Build & Complete Your OSHA, Employee & HIPAA Manuals in One Day!

Teresa Pichay, CDA; Mari Bradford, CEA

\$199

4 CEU

(2 CEU, CORE/2 CEU, 20%)

Teresa Pichay, CDA is a practice analyst for the California Dental Association. She has worked for CDA since 1995, specializing in the many regulatory issues that impact the practice of dentistry. Currently, Teresa works within the CDA Practice Support Center developing regulatory compliance resources for posting on the Compass Web site, and providing guidance and information directly to members.

Mari Bradford, CEA is a Hotline director with the California Employers Association and supports 9 large associations and their members on our hotlines. An experienced HR Generalist, Mari has a Bachelor of Arts degree in Organizational Communications from CSU Sacramento and her PHR from the Society for Human Resource Management. She's an expert on California employment law and compliance matters.

Friday, September 18, 2020

8:45am • Log in and Welcome

9-10am • HIPAA Manual | 1 CEU, Core | Teresa Pichay, CDA

10:30-11:30am • Regulatory Manual (OSHA) | 1 CEU, Core | Teresa Pichay, CDA

12-2pm • Employee Manual | 2 CEU, 20% | Mari Bradford, CEA

Webinar

It's Manual Day! Open your laptops, or your notebooks, and make your mandatory manuals all in one day! By the time you log off at 2pm, all the manuals will be finished! We will help you write and update your manuals and the experts will be here to answer your questions, and bring you the most current information.

Attend this webinar to complete the following:

- HIPAA Manual – Teresa Pichay, CDA Regulatory Compliance Analyst
- OSHA Manual – Teresa Pichay, CDA Regulatory Compliance Analyst
- Employee Manual – Mari Bradford, CEA

The OSHA and Employee Manual templates will be provided within the cost of the course.

SDDS has a limited number of ADA HIPAA Manuals available for a lower price of \$200 (available from ADA for \$412). This manual is not mandatory for the class, CDA will be providing some HIPAA documents for the course.

September 2020 CE Registration

Who's coming? _____
(include designation)

Telephone: _____ Email: _____

SDDS Member's Name: _____ Designation: _____

Please order me the HIPAA Manual! (\$200)

	SDDS / ADA Member	Staff	DHP Member	Non-member
Early Price:	\$199	\$189	\$179	\$438
Regular Registration (begins 9/8):	\$219	\$209	\$199	\$438

Payment Method: Check Credit Card Bill Me Total Amount: \$ _____

Cardholder Name: _____ Card #: _____ Exp. Date: _____

Security Code (3-digit number on back of card): _____ Billing Address: _____

Please fax, scan, or mail form to: SACRAMENTO DISTRICT DENTAL SOCIETY: 2035 Hurley Wy, Ste 200 • Sacramento, CA 95825 • Phone: 916.446.1227 • Fax: 916.447.3818 • www.sdds.org
The Sacramento District Dental Society is an approved CE provider through the Dental Board of California (RP2168) • This course meets the Dental Board of California's requirements for units of CE listed.

Cancellation Policy: Full refund granted less \$25 administration fee, if received in writing 14 days before the class. NO REFUNDS if cancelled within 13 days of the class or for NO SHOWS. Attendee substitutions OK. PLEASE CALL SDDS WITH ANY SPECIAL DIETARY NEEDS.



Academy of General Dentistry
Approved PACE Program Provider
FAGD / MAGD Credit
04-01-20 to 03-31-24